KUS EXECUTIVE COMMITTEE
Minutes of October 17th, 2016

Attendance
Present: Dupreez Smith (President), Leena Yamaguchi (VP Finance), Juancho Ramirez (VP Academic), Dayton Turchenek (VP Communications), Megan Gardner (VP Student Life), Brent Mosher (VP Student Life)
Guest(s): Ava Nasiri (AMS President)

Call to Order
The meeting was called to order at 8:00 PM

Agenda
The agenda was adopted by Brent, Megan

Minutes
The minutes of October 3rd were approved by Brent, Megan

President’s Remarks
Student Space
- Joanna met with our director
- Are getting in touch with Mark Carpenter
- Discuss space along with Game Plan and new med/kin building
  - Received email from students concerning future of War/Kin program
AMS Annual General Meeting
- All students are invited
- Monday, October 31st
- Goal: meet quorum, 537 students
Hype Calendar
- Try to choose 3 or 4 games to hype up with Kin students
- Get half off tickets ($1)
  - Sell game tickets at Movember event
  - Proposal: instead of ticket price reduction, free drink/reduce drink price?
- BirdCage packages, propose to committees

Current Business and Committee Reports
VP Academic
- KPAC
  - Last event, How to Handle Kin Midterms
    - Approximately 90 students in attendance
- Successful
- Next event: Anatomy t-shirt making
  - On Oct. 28th, from 2-4pm
- Career Fair meeting last week
  - Went well
  - Figuring out date
    - Exploring outside of the Wednesday, or outside of Kin Week
  - Looking at other venue options
    - Life sciences, alumni center etc.
  - Looking to also diversify exhibitors

VP Communications
- First Street Team meeting last week
  - Are going to make a classroom announcements to hype up KUS events
  - Going to finish chalkboard by this Friday
  - Are in groups of 2 or 3 to take over social media outlets
- Merchandise
  - Skype meetings
  - Clothing will be up and running Wed/Thurs
- Need Exec profiles from Juancho and Brent for website
- Thrive - looking into event options

VP Student Life
- Boat Cruise
  - Met with committee last week
  - Look into decorations
  - Megan & Brent take tickets
  - Committee members + anyone else assisting coat check
  - Committee members join KUS Halloween costume
- Movember & Rum n’ Egger committee meetings are in process of planning
- Ski Trip & Boat Cruise sales - record paper and electronic
- Continue to hype up FB event pages

VP Finance
- Square use - questions?
  - No debit
  - No refund through app
- FS - interested?
  - Need to propose meeting time
  - Put out doodle
- Note overall office cleanliness (good!)

AMS Presentation (Ava Nasiri)
1. UBC Game Plan
   a. Affects Kin directly
   b. 20 year athletic strategy
   c. Consulting students on preferred options
      i. Students have been pretty quiet
      ii. Students: Move stadium, put another residence/commercial housing there
      iii. Faculty: Don’t change anything, don’t spend more money, spend it on research
      iv. UNA: construction is noisy
      v. KIN: maintain lab space, have KUS office & KIN social space, have KIN presence
   d. AMS is going to draft a reply, have all constituencies sign
      i. Kin addition w/ our goals - send to Ava
   e. Try to get more people to fill out survey

2. AMS Committees
   a. First year committee
      i. Need a rep, up to us to assign/elect
   b. Fourth year committee/graduating class council
      i. All 4th years pay a $7 fee
         1. Goes towards grad gift
         2. Supports grad events
      ii. Goal: make us of fee
      iii. Need rep as well, reach out to grad committee first
   c. Need reps by end of this week

3. Big Picture - AMS Support
   a. Student life committee - strategic 3 year AMS plan
      i. Need to support constituencies more
      ii. What are the ways the AMS can support us socially/structurally?
         1. Ex. Student engagement, issues with dean etc.

   *discuss points next meeting*

Open Meeting Hype

- Wasn’t as engaging/full as expected
- Hype:
  - Mandatory attendance from committees
  - Push for them to bring friends as well
  - Poll: What food would you like to eat at open meeting?
- Engagement:
  - Some kind of recess
  - Mingle students at start
KG Proposal

$150 per person (24) = $3600 total
- Same as last year
- School of Kinesiology matches our donation
- Everyone okay with this?
  - Vote next meeting
- Terms:
  - Event support (put a number on it)
  - Open meeting support
  - KG: 2h/person volunteering at events
  - Promo 1 KUS event (share page)

Finance Protocol (Leena)

Cash Float Request
- 1 week before event, with preferred denominations/ticket cost

Record Keeping Policy
- AMS: must provide copies of waivers (Ski trip?)
- I keep copy of AMS transactions, in case we lose anything

Office Supplies
- Either:
  - Make list, I buy
    - Reimbursement memo (2 execs need to sign approval)
  - You buy, I reimburse
- Ink, paper, pens etc

New Events
- 1 month notice with proposed budget
- Ex. AMA

Overall Budget (Leena)

Full KUS Budget
- See total amounts spent/received
- Goal: difference under $30,000

Over-budget Protocol
- Over budget events
  - Money will be taken off of later events
  - Example: Speakers
    - Don’t know if we can afford if we don't know how much we are going to spend

*All info is on VP Finance FAQs on Slack*
Meeting adjourned at 9:41 by Brent, Juancho