Meeting Agenda
KUS Executive Team 2019-2020
November 4th, 2019

Present: VP Finance (Keira), VP Academic (Sonia), VP Comms (Karmen), VP Student Life (Allison and Maddi), President (Nikol)
Absent: N/A
Guests: N/A

Call Meeting to order at: 5:35pm
Motion to adopt the agenda: Karmen and Allison
Approve Nov.1 st, 2019 minutes: Sonia and Maddi

A) President’s Remarks

a. Thrive Month – what is everyone’s availability?
   - Pop up coffee shop in Wood
   - Find a time where we’re all free to give out free coffee in Wood
     o Give back to others and show them we care
   - Dairy free milk options
   - Will try and reach out to coffee shops to get coffee donations

b. Santa Claus / Mrs. Claus Costume
   - Will be purchased for Nikol at Rum n’ Egger

c. Clothing Drive
   - Start in the last 2 weeks of November (18th start date)
   - Big boxes outside of the KUS
     o Label the bag of clothes they donate and for every item they will be entered into a raffle for a gift card
     o Exec will bring the items in during office hours
   - Send info to faculty and staff
     o They can participate and also promote in their classes
   - Combined with a toy drive
     o Donate to children’s shelter
     o Toys would have to be unopened
   - Combined with food drive
Can’t be expired or unopened
- Could ask for feminine hygiene products as well for the Women’s Shelter
- “Winter Drive”
  - Outline what the plan is, what items we accept (do’s and don’ts of donating)
- Could donate to Big Brothers, YMCA, we need to explore our options more and decide where the donations go
  - We need to know where the donations are going before we publish the event
- Street team can help advertise with classroom announcements

d. STEMulating Change

- Event is posted
- We’ll be the second constituency to post
  - If we know anyone who wants to showcase what they’ve been doing direct them here
- March 26th 2-5pm

e. Ski Trip Purchases

- KUS execs need to purchase tickets with another KUS member present
- Make sure we’re promoting on social media
- If they don’t have money, they don’t have a spot

B) Current Business & Committee Reports

a. VP Finance:
- Continuing to work with the AMS on correcting a logistical error
- Will be depositing cash from Ski trip tickets daily
- With all of the committees and coordinators hired, Keira will be attending meetings to inform members of reimbursement process

b. VP Comms:
- Street team will be updating the chalk board and will be working on the board in Wood
- Coordinators and Committee members will added to the KUS group tonight
- KUS Exec Christmas cards!
- KUS Exec, coordinator and committee headshots will be happening within the next 3 weeks
- Boat cruise photos are posted
- Will be working on the website in the next few weeks
- Linda (merch) has been talking to different merch companies and will have quotes by the end of the week
  - Clothing order should be out by early in the 3rd week of November to be sent in December and clothing arriving in January
  - Merch photoshoot

c. VP Student Life
- Ryan has been given a coordinator expectations document for Rum n’ Egger, first meeting will be happening in the next week
- Still working towards getting confirmation from the Gallery for bookings
- Have received confirmation of Great Hall booking for formal, will be checking on the Great Hall for grad banquet
- Will be following up with Sun Peaks about details for ski trip
- In the future for committees and coordinators their roles will be outlined more clearly
- We currently do not have a Kinder coordinator
  - Could reach out to first years to expand the committee
  - We can help coordinate the event and give a bigger role to committee members

d. VP Academic
- First KiWe meeting was Nov 1st
  - Very productive meeting
- KPAC workshop on Nov 21th 12:30 – 2, Wood 4
  - Met with Josh, Racheal and Elise
    - Coaches are now more solid in the content of their workshops
  - Will be getting rid of one-on-one coaching office hours in IKB in January due to low attendance
    - These office hours are not one-on-one tutoring sessions, but rather peer academic coaching
    - Coaches should be dedicating their time elsewhere that can actually make an impact
      - Not catering to the needs of student
    - Once KPAC is more established/developed, coaches are properly trained, and faculty is involved, one-on-one sessions may be brought back
- PD: Sonia met with Abraham, PD coordinators and Elise
  - Sponsorship packages are being discussed
    - Growing and expanding career fair
    - Get more revenue from career fair
  - Name change for the career fair
  - Working to improve registration and payment and decrease confusion
    - Pay first and once payment is approved they can move on to register

C) Rum n’ Egger
   - Previously talked about under VP Student life

D) Ski Trip Selling
   - Previously talked about under President’s Remarks

E) KUS Exec Photos
   - All black
   - Nov 8th 4pm
   - Try and think of props

F) Term 2 Meeting Time
   - Finalize office hours for next semester

Meeting adjourned: 6:51pm